

Advanced Tracker Technologies Inc.

Labour Standards Ontario

Overview

This module takes effect during the Holiday Pay Run operation.

Once installed and active, Employee Tracker will modify the internal rules governing collection of hours for holiday pay averaging. Standard operations will end averaging the day immediately preceding the holiday. This module adjusts the logic to end the week preceding the holiday.

Setup

Under the menu Utilities->Labour Standards –Ontario, we have the opportunity to make this add-in for Employee Tracker either active or in-active.

If activated, a simplified representation of the employee specification buckets becomes enabled, allowing for a filter to be constructed. This filter specifies which employees within the database are to be affected.

Holiday Pay Rules

When a Holiday Pay Rule is defined (Setup->Holiday Pay Rules), there are two possible types of averaging: “Full Time Equivalent” and “Total Hours Formulas”. Both of these averaging types contain a field for “Days worked prior to holiday”. This is the number of days which will be adjusted to end the week preceding the holiday.